



OPEN SESSION

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS A CALIFORNIA NON-PROFIT
MUTUAL BENEFIT CORPORATION**

**Tuesday, April 04, 2023, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Board Room/Virtual Meeting**

Directors Present: Bunny Carpenter, James Hopkins, Don Tibbetts,
Gan Mukhopadhyay, Joan Milliman, Yvonne Horton, Reza Karimi,
Juanita Skillman, Debbie Dotson, Elsie Addington, Egon Garthoffner

Directors Absent: None

Staff Present: CEO - Siobhan Foster, Makayla Schwietert, Paul Nguyen, Robert
Carroll, Eric Nunez, Carlos Rojas, Eileen Paulin, Alison Giglio

Other Directors Present: Deb Allen, Alison Bok, Jules Zalon, Andy Ginocchio, Cynthia Rupert,
Diane Casey, S.K. Park

1. Call Meeting to Order/ Establish Quorum - President Carpenter

President Carpenter called the meeting to order at 9:30 a.m. and established that a quorum was present.

2. Pledge of Allegiance

Director Addington led the Pledge of Allegiance to the Flag.

3. Acknowledgment of Media

The media via Village Television crew were present remotely by way of cameras.

4. Approval of Agenda

President Carpenter requested an approval of the agenda.

Hearing no changes or objections, the agenda was approved by unanimous consent.

5. Approval of Minutes

- a. March 07, 2023 – GRF Board Regular Open Meeting
- b. March 16, 2023 – GRF Board Agenda Prep Meeting

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There being no objections, the meeting minutes were each approved separately by unanimous consent.

6. Report of the Chair

President Carpenter commented on the following - **None**

7. CEO Report

Siobhan Foster-CEO provided a report on the following items:

- 2024 Budget Process
- GRF Key Dates
- Ways of Reducing Costs
- Opt out of paper mailings
- How to opt out of paper mailings
- Use Dwelling Live system instead of calls
- Dwelling Live Monthly Training
- Automate Payments
- How to Automate Payments
- Total GRF Savings \$417,420

CEO Foster answered questions from the Board.

8. Open Forum (Three Minutes per Speaker)

At this time members were allowed to address the Board of Directors regarding items not on the agenda.

- A member commented on The Foundation of Laguna Woods Village
- Multiple members commented on Room Rental Rate Increases
- Multiple members commented on water usage

9. Responses to Open Forum Speakers

The following are responses to the open forum speakers:

- Multiple Directors commented on room rental fees
- Director Dotson commented on water irrigation system

10. Consent Calendar

All matters listed under the Consent Calendar were recommended for action by committees and were enacted by the board by one motion. In the event an item was removed from the Consent Calendar by members of the board, such item(s) would be the subject of further discussion and action by the board.

Recommendation from the Finance Committee:

10a. Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of February 2023, and by this vote ratified that such review be confirmed in this month's Board Member Open Session Meeting minutes.

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10b. Laguna Hills Memorial Day Half Marathon, 5K & 10K

RESOLUTION 90-23-13

City of Laguna Hills Memorial Day Half Marathon, 10K and 5K, Request to Use a Portion of Laguna Woods Village

WHEREAS, the City of Laguna Hills Memorial Day Half Marathon, 10K and 5K, is scheduled to take place on Monday, May 29 2023; and

WHEREAS, the City of Laguna Hills is requesting that the Golden Rain Foundation allow a portion of the course to traverse Laguna Woods Village, to enter in Gate 2, traverse around Via Estrada, to Calle Aragon, to Avenida Sevilla, to Avenida Majorca, back to Via Estrada and out Gate 2;

NOW THEREFORE BE IT RESOLVED, April 4, 2023, that the Board of Directors of this Corporation hereby authorizes the limited use of the Community streets inside Gate 2 on the morning of May 29, 2023, for the City of Laguna Hills Memorial Day Half Marathon, 10K and 5K, event; and

RESOLVED FURTHER, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to approve the consent calendar. Director Horton seconded.

Hearing no changes or objections, the consent calendar was approved by unanimous consent.

11. Unfinished Business

11a. Update Committee Appointments

Director Milliman read the following resolution:

RESOLUTION 90-23-14

GRF Committee Appointments

RESOLVED, April 04, 2023, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Community Activities Committee

Yvonne Horton, Chair (GRF)
Elsie Addington (GRF)
Joan Milliman, Alternate (GRF)
Cush Bhada (Third)
Jules Zalon, Alternate (Third)

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Mark Laws (Third)
Diane Casey (United)
Pearl Lee (United)
Frank Stern (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Roland Boudreau, Ajit Gidwani

Finance Committee

James, Hopkins, Chair (GRF)
Elsie Addington (GRF)
Debbie Dotson, Alternate (GRF)
Donna Rane-Szostak (Third)
Andy Ginocchio (Third)
Mark Laws, Alternate (Third)
Azar Asgari (United)
Thomas Tuning (United)
Margaret Bennett (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Rosemarie diLorenzo

Information Technology Advisory Committee (ITAC)

James Hopkins, Chair (GRF)
Bunny Carpenter (GRF)
Deborah Dotson (GRF)
Diane Casey (United)
Mary Simon (United)
Mark Laws (Third)
Advisor: Sue Margolis

Landscape Committee

Juanita Skillman, Chair (GRF)
Yvonne Horton, (GRF)
Diane Casey (United)
~~Lenny Ross (United)~~
Sue Quam (United)
Jules Zalon (Third)
Nathaniel Ira Lewis (Third)
Andy Ginocchio, Alternate (Third)
Glenn Miller (Mutual 50)
Advisor: Catherine Brians

Maintenance & Construction Committee

Reza Karimi, Chair (GRF)
Gan Mukhopadhyay, Co-Chair (GRF)
Egon Garthoffner, Alternate (GRF)
James Cook (Third)

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Ralph Engdahl (Third)

Andy Ginocchio, Alternate (Third)

~~Alison Bok (United) — Temporary Fill In~~

Lenny Ross (United)

Mary Simon (United)

Sue Stephens (Mutual 50)

Peter Sanborn, Alternate (Mutual 50)

Advisors: Bill Walsh, Carl Randazzo, Ajit Gidwani

Clubhouse Renovation Ad Hoc Committee

Egon Garthoffner, Chair (GRF)

Gan Mukhopadhyay, Co-Chair (GRF)

Deborah Dotson (GRF)

Reza Karimi (GRF)

Andy Ginocchio (Third)

Moon Yun, Alternate (Third)

Ralph Engdahl (Third)

Mary Simon (United)

Advisors: Ajit Gidwani, Carl Randazzo, Bill Walsh

Media and Communications

Joan Milliman, Chair (GRF)

Elsie Addington (GRF)

Deborah Dotson, Alternate (GRF)

James Cook (Third)

Cris Prince, (Third)

Moon Yun, ~~Alternate~~ (Third)

~~Anthony Liberatore (United)~~

Maggie Blackwell (United)

Sue Quam (United)

Margaret Bennett (Mutual 50)

Peter Sanborn, Alternate (Mutual 50)

Advisors: Carmen Pacella, Tom Nash, Lucy Parker, Theresa Frost, Catherine Brians

Website Ad Hoc Committee

Joan Milliman, Chair (GRF)

Debbie Dotson (GRF)

Anthony Liberatore (United)

Azar Asgari (United)

Mark Laws (Third)

Donna Rane-Szostak (Third)

Advisors: Lucy Parker, Diane Phelps,

Broadband Ad Hoc Committee

Joan Milliman, Chair (GRF)

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Jim Hopkins (GRF)
Debbie Dotson (GRF)
Cris Prince (Third)
Jim Cook (Third)
Diane Casey (United)
Maggie Blackwell (United)
~~Alison Bok (United)~~
Margaret Bennett (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisors: Martin Rosa

Mobility & Vehicles Committee

Don Tibbetts, Chair (GRF)
Egon Garthoffner (GRF)
Elsie Addington, Alternate (GRF)
James Cook, Alternate (Third)
Cush Bhada (Third)
Moon Yun (Third)
Azar Asgari (United)
Alison Bok (United)
Frank Stern (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Vashi Williams

Security and Community Access

Don Tibbetts, Chair (GRF)
Juanita Skillman (GRF)
~~Moon Yun (Third)~~
S.K. Park (Third)
Donna Rane-Szostak, Alternate (Third)
Cash Achrekar (United)
Maggie Blackwell (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)

OTHER COMMITTEES:

Disaster Preparedness Task Force

Eric Nunez, Chair
Juanita Skillman (GRF)
Gan Mukhapadhyay (GRF)
S.K. Park (Third)
~~Moon Yun (Third)~~
Donna Rane-Szostak, Alternate (Third)
Anthony Liberatore (United)
Alison Bok (United)

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Rick Kopps, Resident (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisors: Tom Soule, Bruce Bonbright

Laguna Woods Village Traffic Hearings (Chair will alternate between Boards)

Elsie Addington (GRF)
Deborah Dotson, Alternate (GRF)
S.K. Park, Alternate (Third)
Cash Achrekar, Alternate (United)
Pearl Lee (United)
Jules Zalon (Third)
Margaret Bennet (Mutual 50)
Sue Stephens, Alternate (Mutual 50)

Purchasing Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Jim Hopkins (GRF)
Mark Laws (Third)
Donna Rane-Szostak (Third)
Ralph Engdahl, (Third)
Thomas Tuning (United)
Lenny Ross (United)
Advisor: Carl Randazzo

Select Audit Task Force

James Hopkins (GRF)
Diane Phelps (VMS)
Cynthia Rupert (United)
Peggy Moore (Third)

Compliance Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Maggie Blackwell (United)
Pearl Lee (United)
Mark Laws (Third)
Cris Prince (Third)
Joan Milliman (GRF)
Juanita Skillman (GRF)
Reza Karimi (GRF)

Correspondent – Elsie Addington (GRF)
El Toro Water District – Juanita Skillman (GRF)

RESOLVED FURTHER, that Resolution 90-23-12 adopted March 7, 2023, is hereby superseded and cancelled; and

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RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to approve Resolution 90-23-14

Hearing no changes or objections, the motion was approved unanimously.

12. New Business

12a. Entertain a Motion to Approve Donation of Lathe Machine for Clubhouse 4 Woodshop

Recreation and Special Events Director, Alison Giglio, provided an overview of the donation of lathe machine for Clubhouse 4 Woodshop.

Director Milliman read the following resolution:

RESOLUTION 90-23-15

Donation of Lathe Machine for Clubhouse 4 Woodshop

This Agreement, entered into this 4th day of April 2023, is by and between the Golden Rain Foundation ("GRF"), a California non-profit mutual benefit corporation and Donor who donated a used lathe machine for Clubhouse 4 woodshop.

WHEREAS, GRF and Donor recognize the importance of community facilities and amenities; and

WHEREAS, GRF and Donor acknowledge the benefit of donations when they have a purpose consistent with GRF goals and are in the best interest of Laguna Woods Village; and

WHEREAS, the Donor has offered to donate a used lathe machine for Clubhouse 4 woodshop; and

WHEREAS, the Recreation and Special Events Department Director or Financial Services Director reviewed and affirms the proposed donation meets the criteria for acceptance contained in the GRF Donation Policy:

- a. Meet a true need of the facility;
- b. Not interfere with the intended current or future use of the facility; and
- c. Not require the relocation of other equipment or infrastructure to accommodate the donation.

NOW THEREFORE BE IT RESOLVED, April 4, 2023, that GRF and Donor in accordance with the described conditions and obligations, hereinafter set forth agree as follows:

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Section 1 The donation, known as a used lathe machine for Clubhouse 4 woodshop, described below, is donated in its entirety to GRF, hereafter owned by GRF and managed on behalf of the residents of Laguna Woods Village by Village Management Services, Inc. (VMS)

Section 2 Donation description: a used lathe machine and work bench
Space of facility: Clubhouse 4
Location: Clubhouse 4 woodshop

Section 3	Amount of Donation	
	Item cost:	\$1500.00
	Installation cost:	\$0.00
	Maintenance cost:	<u>\$20.00</u>
	Total estimated donation	\$1520.00

Section 4 GRF reserves the right to move/remove and/or retire the donation following cessation of the five-year period. The term shall commence upon the date entered into and indicated above.

Section 5 GRF will not replace the donation or community space improvement if it is stolen, vandalized, worn out, irreparably damaged, destroyed or expires.

Section 6 Installation and Maintenance: GRF shall be responsible for installation and maintenance of the item, including any reasonable repairs.

Section 7 Term: The term of this agreement is a minimum of five years or beyond, if applicable; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Discussion ensued among the Board.

Director Milliman made a motion to approve Resolution 90-23-15. Director Dotson seconded.

Hearing no changes or objections, the motion was approved unanimously.

12b. Entertain a Motion to Approve Equestrian Care Services Fees (April initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)

Director Milliman read the following resolution:

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RESOLUTION 90-23-XX**Equestrian Care Services Fees**

WHEREAS, the current pricing policy and fees were reviewed to establish fair costs to boarders while providing a high level of horse care and customer service. The proposed additional care services fees were determined after conducting a comprehensive regional cost analysis of similar facilities. CAC recommended the following proposed additional care services fees, subject to board approval:

**New 2023 Proposed Equestrian Care Services
Fees**

EQUESTRIAN CENTER FEES	
Horse Care Services (per day)	\$35
Horse Boarding Fee (per month)	\$265
Shavings (per bag) *	\$7.5 0
Non-Resident Horse Boarding Fee	\$325
Non-Resident Shavings	\$8.5 0
Dry Stall	\$150
Horse Feed - Alfalfa Hay*	\$51
Horse Feed - Teff Hay*	\$69
Horse Feed - Orchard Hay*	\$90
Horse Feed - Timothy Hay*	\$99
Resident Trail Ride on GRF Horse (45 min)	\$15
Resident Trail Ride on Boarded Horse (45 min)	\$5
Resident Private Lesson with GRF Horse (45 min)	\$30
Resident Private Lesson with Boarded Horse (45 min)	\$20
Resident Group Lesson with GRF Horse (45 min)	\$15
Resident Group Lesson with Boarded Horse (45 min)	\$10
Non-Resident Trail Ride on GRF Horse (45 min)	\$27
Non-Resident Trail Ride on Boarded Horse (45 min)	\$15
Non-Resident Private Lesson with GRF Horse (45 min)	\$55
Non-Resident Private Lesson with Boarded Horse (45 min)	\$35
Non-Resident Group Lesson with GRF Horse (45 min)	\$35
Non-Resident Group Lesson with Boarded Horse (45 min)	\$20
Storage, horse trailer (annually)	\$160
Non-Resident Storage, horse trailer (annually)	\$240
Hauling horse in trailer (per hour)	\$50
Hauling horse in trailer (per mile)	\$0.5 8
SPECIALTY CARE SERVICES	
Turnout (monthly charges)	\$30

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Feeding Prepared Grain or Feed (monthly charges)	\$30
Hand Walking (monthly charges)	\$150
Lunge (charges are per occurrence)	\$15
Blanketing or Fly Sheet, On & Off (monthly charges)	\$60
3rd Feeding option (monthly charges)	\$30
PROPOSED SPECIALTY CARE SERVICES	
Filling of 1 water bucket (per day)	\$1
Water bucket service -dumping, cleaning and refilling (each, per day)	\$3
Fly boots / on or off (per day)	\$1
Installation of rubber wall mats (per stall)	\$75
Slow feeder wall install (per stall)	\$10
Bucket holder installation (per stall)	\$15
Self-purchased waterer install (per stall)	\$20
Clean hay manger (per manger)	\$10
Clean grain manger (per manger)	\$5
Tack trunk move/removal (per occurrence)	\$50
Full grooming (per occurrence)	\$8
Full grooming / 5 days a week (per month)	\$100
Bath (per occurrence)	\$25
Stall wall cleaning or bleaching (per occurrence)	\$75
Repainting stall walls (per occurrence)	\$50
Stripping of stall (per occurrence)	\$20
Fans / on or off (per day)	\$1
Exercise ride / 45 minutes, includes warm-up/cool down (per occurrence)	\$25
Training ride / 45 minutes, includes warm-up/cool down (per occurrence)	\$35
Rinsing horse / after exercise or other (per occurrence)	\$5
Re-level turnout (per occurrence)	\$25
Additional sand for turnout	At cost
Extra cleaning (per day)	\$5
Holding for vet (per hour)	\$30
Body clipping / full- approved horses only (per occurrence)	\$150
Body clipping / trace clip- approved horses only (per occurrence)	\$100
Body clipping / bridle path, leg, face cleanup; approved horses only (per occurrence)	\$20
Mane pulling / trimming (per occurrence)	\$40
Boarder horse assessment ride + ride fee (per occurrence)	\$50
Tack fitting (per occurrence)	\$50
Wound treatment / cleaning and wrapping (per day)	\$8
PROPOSED SHOW FEES	
Show warm up (per day)	\$35
Show groom (per day / per horse)	\$50
Show night check (per day/ per horse)	\$10
Show Lunge	\$20
2-Standing wraps (per occurrence)	\$5
4-Standing wraps (per occurrence)	\$10
Show client horse- show warm up required (per class)	\$15

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Show school horse + show fees + transport fees (per day)	\$75
Home show school horse use fee (per day)	\$15
PROPOSED TRAINING FEES	
Full training: 3 rides/lunges a week, 2 private lessons (per month)	\$425
Half training: 2 rides/lunges a week, 1 private lesson (per month)	\$275

*Fees subject to change due to current market value

WHEREAS, in 2022, the Equestrian Center piloted a care services program to allow for customized care of boarded horses, and;

WHEREAS, offered care services have proven to be extremely successful, with monthly revenue of approximately \$1,500 (\$18,000 annually) and have assisted in securing boarded horses that were previously not willing to board at a partial-care facility, due to the desire for more upscale care with full-service offerings, and;

WHEREAS, with the addition of the proposed care services fees, staff estimates an increase in revenue of approximately \$9,000 annually, and;

WHEREAS, on March 9, 2023, the Community Activities Committee (CAC) recommended the proposed additional equestrian care services fees, and;

WHEREAS, that this resolution supersedes and cancels resolution 90-21-47, adopted December 7, 2021;

NOW THEREFORE BE IT RESOLVED, May 2, 2023 the Board of Directors of this Corporation hereby adopts recommended additional equestrian care services fees; and;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve the Resolution for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Dotson seconded the motion.

There being no objections, the motion was approved unanimously.

13. The Board took a 5-minute break

14. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Hopkins. The committee met on February 15, 2023; next meeting April 19, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) GRF Treasurer's Report – Director Hopkins
 - (2) GRF Finance Committee Report
- b. Report of the Community Activity Committee – Director Horton. The committee met on

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- March 9, 2023; next meeting April 13, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
- c. Report of the Landscape Committee – Director Skillman. The committee met on February 8, 2023; next meeting May 10, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - d. Report of the Maintenance & Construction Committee – Director Karimi. The committee met on February 2, 2023; next meeting April 12, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Clubhouse Renovation Ad Hoc Committee – Directors Garthoffner and Dotson. The Committee met on March 6, 2023, and March 15, 2023; next meeting TBA.
 - e. Report of the Media and Communications Committee—Director Milliman. The committee met on March 20, 2023; next meeting May 15, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Website Ad-Hoc Committee – Director Milliman. The committee met on January 31, 2023; Next meeting TBA
 - (2) Broadband Ad Hoc – Director Milliman. The committee met on February 28, 2023; next meeting April 17, 2023, at 3:00 p.m. in the Sycamore Room.
 - f. Report of the Mobility & Vehicles Committee – Director Tibbetts. The Committee met on February 1, 2023; next meeting June 9, 2023, at 1:30 p.m. in the Board Room.
 - g. Report of the Security & Community Access Committee – Director Tibbetts. The Committee met on February 27, 2023; next meeting April 26, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Laguna Woods Village Traffic Hearings – Director Addington. The Traffic Hearings were held on March 15, 2023; next hearings on April 19, 2023, at 9:00 a.m. as a virtual meeting.
 - (2) Compliance Ad Hoc Committee – President Carpenter. The committee met on April 3, 2023; next meeting TBA.
 - h. Report of the Disaster Preparedness Task Force – Director Skillman. The Task Force met on March 28, 2023; next meeting May 30, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - i. Information Technology Advisory Committee – Director Dotson. The Committee met on March 31, 2023; next meeting TBA.
 - j. Purchasing Ad-Hoc Committee – Director Carpenter. The Committee last met on March 8, 2023; next meeting TBA.

15. Future Agenda Items - *All matters listed under Future Agenda Items are Resolutions on 28-day public review or items for future Board Meetings. No action will be taken by the Board on*

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these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.

- 12b. Equestrian Care Services Fees
- Compliance Policies

16. Director's Comments

- Director Addington commented Director Dotson's comment on Open Forum
- Multiple Directors commented Dwelling Live
- Director Dotson commented on resident input @ info@vmsinc.org and also Let's Talk Tech show on TV 6
- Director Milliman commented that it was a good meeting
- Director Mukhopadhyay commented on service of washer/dryers in the laundry rooms
- Director Tibbetts commented on saving money
- Director Skillman commented on injuring herself and the importance of her med alert button
- Director Hopkins commented on Easy Pay

17. Recess 11:41 a.m. - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

VMS Board Update

Approved the Agenda

Approve the Minutes of:

(a) March 7, 2023 – Regular Closed Session

Discuss and Consider Personnel Matters

Discuss and Consider Contractual Matters

Discuss Legal/Legislation Matters

Discuss Member Disciplinary Matters

18. Adjournment

The meeting was adjourned at 3:52 p.m.

DocuSigned by:

Joan Milliman

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Joan Milliman, Secretary of the Board
Golden Rain Foundation